



## Director, Partnerships

If you are committed to public service, enjoy collaborating with others, share our values and have a desire to learn and grow, join The City of Calgary. City employees deliver the services, run the programs and operate the facilities which make a difference in our community. We support work-life balance, promote physical and psychological safety, and offer competitive wages, pensions, and benefits. Together we make Calgary a great place to make a living, a great place to make a life.

The City is committed to fostering a respectful, inclusive and equitable workplace which is representative of the community we serve. We welcome those who have demonstrated a commitment to upholding the values of equity, diversity, inclusion and anti-racism. Applications are encouraged from members of groups that are historically disadvantaged and underrepresented. Accommodations are available during the hiring process, upon request.

Reporting to the General Manager of Community Services, the Director of Partnerships is accountable for and oversees the strategic direction and operational management of the Business Unit. As the Director, you will lead, support, and advance all Partner relationships.

In addition, you will develop project approaches, strategies and outcomes within the Community Services Department to ensure alignment with corporate, departmental, and public expectations.

Primary duties include:

- Support Partnership relationship management and reporting.
- Advance Partnership sectors including Housing; Recreation; Sport; Social Services; Community; Arts; Economic Development; Tourism; and Libraries, and resources for developing new and existing Partners.
- Improve and promote businesses (Business Improvement Areas).
- Leverage provincial and federal funding to advance sectors.
- Act as a senior City representative with partner organizations (resolve escalated issues and have a leadership presence).
- Oversee delivery of Council reports and requests related to partnerships.
- Provide guidance and advice on leading partnership practices.
- Drive consistent process, environmental scans and accountability measures for partnership and investment programs.

### Qualifications

- A degree in a related field, with at least 10 years of progressively responsible management experience in a complex organization.

- Equivalent combinations of experience and education may be considered.
- A Master's degree in a related field will be considered an asset.
- A successful track record in building and maintaining relationships with diverse stakeholders including internal business units, elected officials, businesses and citizens, the community and all orders of government is essential.
- Demonstrated ability as a strategic communicator with strong political acumen is required.
- Experience and success in creating and executing a strategic vision and direction for a complex organization, ideally in a service-based environment is a preferred asset.
- Public sector experience, particularly municipal government experience in a large, multi-union environment, is a preferred asset.
- Aligning with City corporate values, you will have demonstrated success in building, developing and leading strong teams, developing and using metrics to improve organizational performance, deploying resources to achieve effective and efficient outcomes, and establishing and maintaining strong and positive working relationships with colleagues, clients, stakeholders, and/or elected officials.

#### **Pre-employment Requirements**

- An enhanced security clearance will be conducted.
- A media check will be conducted.
- Successful applicants must provide proof of qualifications.
- Effective November 1, 2021, all City of Calgary employees must be fully vaccinated against COVID-19. For more information, please refer to the COVID-19 Vaccination Policy COVID-19 Vaccination Policy.

Apply at:

[https://recruiting.calgary.ca/psc/pdhr/EMPLOYEE/HRMS/c/HRS\\_HRAM\\_FL.HRS\\_CG\\_SEARCH\\_FL.GBL?FOCUS=Applicant&Page=HRS\\_APP\\_JBPST\\_FL&JobOpeningId=304646&PostingSeq=1&SiteId=1](https://recruiting.calgary.ca/psc/pdhr/EMPLOYEE/HRMS/c/HRS_HRAM_FL.HRS_CG_SEARCH_FL.GBL?FOCUS=Applicant&Page=HRS_APP_JBPST_FL&JobOpeningId=304646&PostingSeq=1&SiteId=1)

Union: Exempt

Business Unit: Partnerships

Position Type: Permanent

Location: 800 Macleod Trail SE

Compensation: Director Band 2 \$131,500 - 200,000 per annum

Days of Work: This position works a 5 day work week, earning 1 day off in each 3 week cycle.

Hours of work: Standard 35 hour work week

Audience: Internal/External

Apply By: November 15, 2021

Job ID #: 304646