

Family Partnering Committee

Purpose

As a Family Partner, you would be working directly with our new families from their acceptance into the program until they move into their new home. Along with the committee, you would be willing to provide families with a support system including educational opportunities regarding homeownership and relevant Habitat for Humanity Greater Ottawa (Habitat GO) policies and procedures.

Duties of Members

The basic duties of the Family Partnering Committee members are as follows:

- To meet once a month on a regular schedule and at special meetings as requested by the Chair
- To support families as a liaison with Habitat GO staff in a friendly, respectful manner
- To assist families throughout the entire process of becoming homeowners, which includes answering questions, helping with planning and budgeting, recording volunteer hours, identifying other community resources, providing follow-up explanations of training workshop materials, providing home maintenance tips, etc.
- To coordinate the family's involvement with other Habitat GO staff regarding volunteer hours, house construction, house closing and groundbreaking and dedication ceremonies
- To develop tools and materials for supporting families, including homeowner training sessions
- To provide feedback to the Chair and Family Services Manager regarding the effectiveness of current policies and procedures
- To maintain an environment of strict confidentiality

Time Commitment

All FPC members are required to commit to 2-5 hours monthly, this includes monthly committee meetings and individual meeting with families. Members are also encouraged to be Ambassadors of Habitat GO through recruitment of new members and to promote Habitat GO within their communities.

Length of Service

Members of the Family Partnering Committee will be appointed by the Chair in consultation with the Family Services Manager for a period of one year and are encouraged to serve on the committee for a maximum of 4 years.

Desirable Qualifications of Members

- Commitment to the mission of the organization
- Empathy with and openness to different cultures
- Discretion and the ability to honor confidentiality
- Good communication skills
- Sound judgment and problem solving skills
- Skill in mediation and counseling

If you are interested in applying for the Family Partnering Committee,

please send your resumé to CJ Blake at volunteer@habitatgo.com.