



The Wisdom Group

POSTING FOR PROPERTY MANAGER, NON-PROFIT HOUSING AGENCY

A progressive, Vancouver-based, non-profit housing provider with an impressive history of providing safe, affordable, secure housing is seeking experienced **Property Managers** to join its growing housing Portfolio and Operations team.

As a Property Manager, you will be responsible for overseeing a portfolio of properties and supervising staff and contractors to maintain buildings, grounds and amenities while delivering a high standard of customer service to residents.

Qualifications for this position are:

- A minimum 3 years in residential property management, preferably in a non-profit housing environment
- In-depth working knowledge of BC's Residential Tenancy legislation and experience in RTB arbitrations
- Sound knowledge of the best practices in facility management and building maintenance practices
- Ability to set and manage realistic budgets, while keeping arrears to an absolute minimum
- Strong interpersonal and supervisory skills
- Experience in using property management software (e.g. Yardi)
- A valid Driver's Licence and access to a vehicle for work purposes
- Excellent references from recent Employers
- Applicants with related education, e.g. a certificate or diploma in Property Management, are preferred.

A highly competitive salary and comprehensive set of benefits form part of an attractive compensation package.

If interested, please send a cover letter and resume citing your qualifications for this position to **Recruiter**, care of The Wisdom Group at: mgoldford.thewisdomgroup.ca@gmail.com Additional information is available from [The Wisdom Group](#) website under Postings.

Qualified applicants will be contacted to participate in a selection process. Successful candidates may start immediately if available.